Approved Meeting Minutes – June 10, 2023 Harsens Island Transportation Authority.

Meeting called to order by Bain at 10:35AM

Roll Call   Bain – Present
                       Beaulac – Present
                       Cassidy – Present
                       Szymanski – Present
                       Tornow – Present

Public CommentsHITA

Approval of May 13 Meeting Minutes
Motion by Szymanski to approve minutes, 2nd by Tornow. Motion passed.

Treasurer's Report
Report attached to the minutes and posted on website.
Local Accounting firm will be retained to ensure compliance with UHY.
Directors' insurance has been renewed.
Motion by Tornow, seconded by Szymanski to allow Gary Beaulau to reimburse himself for administrative expenses.

Chairman's Update
Have had meeting with the Attorney and Road Commission, more meetings to follow. Grant Writer Linda updated status of our Federal request for grant of $750,000 submitted in April to Stabenaw and Peters offices. The request is in appropriations and the committee level will be meeting and we should know by August.

Results of Request for Price (RFP) Feasibility Study
Received three responses to RFP's that were mailed. Contacted 10 companies via mail and phone, deadline extended to 6/16/2023.

1st phase of the feasibility study will be at a cost of $62,000. Motion by Szymanski to spend $65,000 for HITA feasibility scope 1st phase, seconded by Bain, all ayes, motion passed.

HITA Assistant Report & Website update
Website is fully functional and Maureen has received an instruction manual so that we will be able to make any changes needed without the web designer.

Attended SEMCOG, SCCOTS meetings. Awaiting support letter from St Clair County Board of Commissioners. Our plans were emailed and accepted by Lindsay Wallace for the St Clair County Master Plan and SEMCOG Long Term Plan.

Public Comments

Discussion around the landing/off load site. Discussion around the federal grant requests, grant writer Linda explained these funds will be used for Feasibility and environmental studies.

Adjourn
Motion by Tornow to adjourn at 10:59AM, seconded by Beaulau, motion passed.